

risk management scheme application form contents and liability



Please fax your completed form to the Ministry of Education: 04 463 8374

Please answer all questions giving full and complete answers. If there is insufficient space, please attach additional information in order to provide a complete answer to any question.

School details

Name of school:	School number:	
Postal address:		
Contact:	Position:	
E-mail:	Phone:	Fax:
Total number of students:	Total Replacement Value of Contents:	\$
Are you satisfied as to the honesty and character of all employees who are handling money or accounts? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Where did you learn about the scheme? <input type="checkbox"/> Ministry (MOE website) <input type="checkbox"/> JLT <input type="checkbox"/> Other website (please specify)		
<input type="checkbox"/> Another school <input type="checkbox"/> Education Gazette <input type="checkbox"/> Other (please specify)		

Claims history

Please advise of any claims lodged by your school in the past two years:

Contents Claims details:

Date of Loss	Details of any loss, complaint or claim	Amount of loss

Liability Claims details

Date of Loss	Details of any loss, complaint or claim	Amount of loss

Declaration

The Board of Trustees of _____ declare

- (a) We agree that the school's personal information may be used by the scheme's insurance broker to advise us of other services provided by them.
- (b) We authorise the disclosure of personal information held by any other party regarding our previous insurances.
- (c) We agree to the scheme's broker releasing to other parties' information regarding this insurance.
- (d) We hereby declare and warrant that the answers given in this proposal (and any attachments relating to it) are in every respect correct and complete.
- (e) We agree that this proposal, declaration (and any attachments to it) and any other information supplied to the insurers in support of this proposal shall be the basis of the contract between us.

Name (print): _____

Authorised Signature (Chairperson): _____

Date: / /

JLT is the Ministry's Risk Management Scheme's insurance broker.

Lumley General Insurance (N.Z.) Limited is the insurer for Liability Programme.

Maclarens Young is the Loss Adjuster for Contents Programme.

For all queries relating to the RM Scheme, please contact JLT on 0800 293 031