

EDUCATION (HOSTELS) REGULATIONS 2005

Implementation Newsletter No 4

September 2006

Dear Stakeholders

Reminder

This is a reminder that the transitional arrangements for the implementation of the Education (Hostels) Regulation 2005 end on 01 March 2007, after which time students may only board at licensed hostels.

It is important therefore that hostel owners who have not yet made an application for a licence, do so as soon as possible.

The processing of applications takes about 4 to 6 weeks depending upon how quick the hostel owner replies to the request for additional documentation and/or information.

The first batch of hostel licences has been issued and the names of the newly licensed hostels are on the Ministry of Education website.

The Hostel Website:

www.minedu.govt.nz/goto/hostels

OR

1. go to www.minedu.govt.nz
2. double click "hostel regulations" under "schools" on the left hand side of this page

You will find a downloadable version of the application form on our website.

In addition the following information is available from the website:

- Regulations and guidelines
- List of current licence holders
- Hostel newsletters
- FAQs
- Templates

Comment on applications received so far:

Please check that the details of your complaints procedure are brought in to line to match the requirements of the new regulations. For example: The timelines as required in the regulations must be included in the complaints document. Refer to our website for a complaints procedure template that you can adjust to your needs.

Our Office is moving!

Please note that our office will move to new premises on the 25th September 2006.

Applications should be posted to the following address

Postal Address:

Ministry of Education
Private Bag 92644
Mt Eden
Auckland

Courier / Physical Address:

Level 4
Eden 5 Building
12-18 Normanby Road
Mt Eden
Auckland

Phone: 09 632 9513

Fax: 09 632 9456

Email:

info.hostels@minedu.govt.nz

For further information please contact **Susanne Preuss** at the Licensing Authority Office.

