

INDIVIDUAL EMPLOYMENT AGREEMENT
(SECONDARY SCHOOL PRINCIPAL)

BETWEEN the Board of Trustees (“the Board”) of
[insert name of school] (“the Employer”) [insert school number] a
statutory body constituted pursuant to section 93 of the Education Act 1989

AND (“the Employee”)

The Board appoints/continues [delete one] the employment of the Employee as the principal working at [place of work]. The Employee’s hours of work would normally be with effect from [date] upon and subject to the terms and conditions contained in this agreement.

The salary shall be the rate payable for the U-grade of the school as advised in the entitlement notice from the Ministry of Education and the relevant supplementary and decile funding. Other payments, where applicable, are paid in accordance with the Secondary School Principals’ Collective Agreement 2007-2010.

The work to be performed by the Employee is set out in the attached position description.

The terms and conditions of employment under this agreement reflect the terms and conditions of the Secondary School Principals’ Collective Agreement 2007-2010 which, with all the necessary modifications, are applicable for the Employee. In addition, the attached plain language explanation of the services available for the resolution of employment relationship problems shall apply.

Any relevant term or condition in the collective agreement, including increases in remuneration, that has an implementation date prior to the date of this Individual Employment Agreement being signed shall apply from the date of signing. Except that in 2008, where the Payroll Service Centre has received notification prior to 5pm Friday 29 February 2008 that the board and the employee have signed a new IEA, a four percent increase to each of the base U-Grade rates, staffing funding component and decile payments shall apply from 10 January 2008.

A copy of the Secondary Principals’ Collective Agreement 2007-2010 is available on the Ministry of Education website.

In signing this agreement the board and the employee agree that the terms and conditions of employment set out in this individual employment agreement replace all previous arrangements and understandings, including those to which concurrence had previously been sought and granted.

The Employee acknowledges he/she has had reasonable opportunity to seek advice.

SIGNED by (Employee) on [date]

SIGNED for and on behalf of the above named Board of Trustees by
..... [signature]
..... [print name and position]
..... [date]