

INDIVIDUAL EMPLOYMENT AGREEMENT
CARETAKER, CLEANER AND CANTEEN WORKER
[EXISTING EMPLOYEES]

BETWEEN the Board of Trustees (“the Board”) of
..... *[name of school]* (“the Employer”)
a statutory body constituted pursuant to section 93 of the Education Act 1989

AND(the Employee)

The Board continues the employment of the Employee as a
..... *[job title/work to be performed]*,
working at *[place of work]*, with effect
from the date this agreement has been signed by both signatories (except as provided below) and subject
to the terms and conditions contained in this agreement.

Notwithstanding anything to the contrary in the Caretakers’ and Cleaners’ (including Canteen Workers’) Collective Agreement 2007-2009 the effective date of any of its provisions in respect to this agreement shall be from the date this individual employment agreement is signed by the employer and employee but no sooner than 14 January 2009.

The Employee’s hours of work will normally be

The Employee's salary/hourly *[delete one]* rate shall commence under this agreement at
\$.....

The work to be performed by the Employee is set out in the existing/attached *[delete one]* position
description.

The terms and conditions of employment under this agreement are those terms and conditions of the
Caretakers’ and Cleaners’ (including Canteen Workers’) Collective Agreement 2007-2009, with all the
necessary modifications applicable to an individual employment agreement for caretakers, cleaners and
canteen workers. A copy of the collective agreement is available at
www.minedu.govt.nz/goto/employmentagreements. Attention is drawn to Part Seven of the collective
agreement which includes a plain language explanation of the employment problem resolution services.

The terms and conditions of employment set out in this agreement replace any previous arrangements
and understandings.

The Employee acknowledges he/she has had a reasonable opportunity to seek independent advice.

SIGNED by (Employee) on *[date]*

SIGNED for and on behalf of the above named Board of Trustees by

..... *[signature]*

..... *[print name and position]*

..... *[date]*

..... *[school number]*