

## SUPPORT PACKAGE OPTIONS FOR SCHOOLS WITH A SURPLUS STAFFING SITUATION FOR 2012 – FOR BOARDS

ACTION	WHO APPLIES	AVAILABILITY	APPLY TO	HOW	SPECIAL CRITERIA
Onsite Employee Assistance Programme (EAP) service on day of announcement. For staff individually or as a group.	Board	Any time until 31 Dec 2011	EAP for service	Send paid invoice to Ministry for reimbursement Deputy Secretary, Canterbury Earthquake Recovery Box 2522 Christchurch 8140	Can be used once
New Zealand School Trustees Association (NZSTA) HR advice	Board	At any time	NZSTA	Phone Kirsty McNabb 03 3799002 0274 319 103 Or Peter Hall 0272 489 616	
Financial and budgeting advice and support to schools.	Board	At any time	Ministry	Phone Regional Financial Advisor 03 378 7300	Ministry Regional Financial Advisor will help or the Ministry will fund other assistance.
Financial support where support staff retrenchment compromises school's financial viability.	Board	End of 2011 school year	Contact Ministry Senior Financial Advisor 03 378 7300 for application form	Send completed application form and accompanying material to Regional Financial Advisor, Ministry of Education. PO Box 1666 Wellington	Discussion held with school. Not all requested reimbursement necessarily granted.