

**Flow Chart 4**

**Action by Board Following Decision to Suspend**

Student has been suspended. Parents, Board and Ministry have been notified. Board, parent and student have been given principal's full written report and Ministry information on suspensions.

Board arranges meeting to decide whether to lift or extend the suspension or exclude or expel the student, taking all reasonable steps to give the student's parents reasonable notice of:

- time and place of meeting
- right of student to attend the meeting
- right of parents to attend the meeting
- right of parents and student to bring representatives
- right of any of the above to speak at the Board meeting. Section 17B.

Is meeting before close of (a) 7th school day after day of suspension?  
Or (b) 10th calendar day after day of suspension when suspension occurred within 7 school days of end of term?

YES

NO

Board meets.

Board considers principal's written report and other material presented. Refer also to Rule 16.

Board considers everything said by student, parent or their representatives.

Board decides on which decision-making process it will use, ie all stay or no one stays. See Rules 17(2).

Board weighs all factors and considers all available options.

Board makes and records decision.

**EITHER**

Suspension lifted unconditionally.

**OR**

Suspension lifted with conditions.

**OR**

Suspension extended (with conditions).

**OR**

Exclude student only if student under 16 **OR** Expel the student if the student is 16 or over. Go to Chart 5.

Suspension ceases to have effect. Section 15(3) and 17(4).

Student returns to school.

Board writes to parent and Ministry and communicates the decision and the reasons.

Student returns to school.

Student returns to school.

If conditions not met, Rule 19.

A principal takes all reasonable steps to ensure student is provided with appropriate educational programme (Section 17A(2)) designed to facilitate return of student to school and minimise the educational disadvantages that occur from absence from school (Section 17(A)(3))  
The Board monitors student's progress if extension is for more than 4 weeks.

Student returns to school.

Board may meet to reconsider earlier decision. Go to Chart 6.