

Flow Chart 3

Suspensions: Action by Principal Following Decision to Suspend

Decision to suspend has been made. *Record decision.*

Can suitable arrangements be made for the student to not attend school the following day and for the period of the suspension?

See Rules 9 & 10
Appendix 1, for clarification.

IMMEDIATELY notify student, parent, Ministry and Board:
- that student is suspended
- of the reason for suspension and prior interventions. Provide the Ministry's sheet, Information for Parents, to the student and parents.

See Rules 14 & 15
Appendix 1, for clarification.

Provide full report for Board of Trustees.
At same time, send copy to student and parent. Comply with all requirements of Rule 15.

Take all reasonable steps to ensure reasonable and practicable guidance and counselling is provided, as well as an appropriate educational programme.

See Rule 13
Appendix 1, for clarification.

If parent's request is reasonable, allow student to attend school.